



# भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद Indian Institute of Information Technology, Allahabad

An Institute of National Importance by Act of Parliament  
Deoghat, Jhalwa, Allahabad-211012 (U.P.) INDIA

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Ref no. IIIT-A/JR(S&P)/308/2016

Date: 03/11/16

## Enquiry Letter

M/s. ....

.....

Ph. No.: .....

### Sub: Quotation for purchase of Consumables Items of VLSI lab.

**Enquiry issue date:** 03/11/2016

**Last submission date:** 23.11.2016 at 12:00 Noon

**Opening of Bid:** 23.11.2016 at 3:30 PM

**EMD Amount:** Rs.10,000/- (Ten Thousand Only)

Dear Sir,

Institute intends to "Consumables Items of VLSI lab" at IIIT-Allahabad for which quotations are invited as per specification and details given below:

Sl. No.	Item Name/Specifications	Qty.	Unit rate in Rs.	Total Rs.
1	Zinc Acetate Dihydrate (Purity≥98%, ACS)	1 kg		
2	DiEthanolamine [NH(CH <sub>2</sub> CH <sub>2</sub> OH) <sub>2</sub> ] (Analytical standard ≥99.7)	1 ltr		
3	2-Ethoxy Ethanol (HPLC≥99.0%)	1 ltr		
4	Methoxyethanol (Purity≥99.9%)	1 ltr		
5	Mono ethanolamine (MEA) (Purity≥98.0%)	1 ltr		
6	Aluminum nitrate nanohydrate (Purity≥98.5%)	1 ltr		
7	Ammonium Fluoride salt (Purity≥98.0%)	500gm		
8	Chromium tri Oxide Salt (Purity≥99.0%)	1 kg		
9	Buffered HF (Ammonium fluoride – hydrofluoric acid mixture) (etch rate ≥800Å/min @ 25 °C)	5 ltrs		
10	Iso Propyl Alcohol (Purity≥99.0%)(it should be in one litre bottles)	5 ltrs		
11	Sodium Hydroxide (Purity≥99.0%) (it should be in one litre bottles)	5 ltrs		
12	Hydrochloric Acid (30%)	2.5 ltrs		
13	Hydrogen Per Oxide (30%)(it should be in one litre bottles)	5 ltrs		
14	Sulfuric Acid (30%)	2.5 ltrs		
15	Nitric Acid (70%)	2.5 ltrs		
16	Ammonium Hydroxide (30%)(it should be in one litre bottles)	5 ltrs		
17	Acetic Acid (Purity≥99.7)	2 ltrs		
19	Potassium hydroxide (Purity≥85%)	1 ltrs		
20	Acetone (HPLC grade) (it should be in one litre bottles)	7 ltrs		
21	Acetone (AR Grade) (it should be in one litre bottles)	5 ltrs		
22	Gloves (polyethene, Latex free, Powder free, Thickness:1-1.5 mm, Size: Large)	500pcs		
23	Gloves (Nitrile, Latex Free, Powder free, Size: Large)	500pcs		



24	Twizzer ( teflon) (Curved, Blunt point)(Length:5±1 inch, Width:0.393±0.1 inch)	2 set (1 set=12 pcs)		
25	Twizzer (metal)(Stainless Steel, Corrosion resistant, Curved fine tip) (Length:5±1 inch, Width:0.393±0.1 inch)	2 set (1 set=12 pcs)		
26	Ear bud (Johnson & Johnson)	5 packs		
27	Cotton roll (Clean room compatible)	2 roll		
28	Tissue Paper (Clean room compatible)	15packs		
29	Filter Paper <b>Material</b> - cellulose filters (super-refined); <b>circles</b> diam. - <b>110 mm</b> ; thickness - <b>170 µm</b>	5 packs		
30	Petri Dishes (glass) (Borosil) (Size:2", 4" and 6")	6 pcs each		
31	Petri Dishes (plastic) (Size: 2", 4" and 6")	5 pack each (1 pack=12 pcs)		
32	Aluminum Foil Roll	10 rolls		
33	Beakers (Glass) (Borosil) (Capacity: 500 ml, 1 ltr,2 ltr,3 ltr)	5 pcs each		
34	Beakers ( Plastic) (Capacity:500ml, 1 ltr,2 ltr,3 ltr)	5pcs each		
35	PTFE syringe filters (Cellulose Acetate Membrane Filters) Pore Size (µm)- .22 Diameter (mm)- 25	5 pcs		
36	Culture Bottles (Borosil) (Capacity: 1 ltr,50 ml , 500 ml)	6 pcs each		
37	Graduated Cylinders (Borosil) (Capacity:50ml,100ml,200ml)	6 pcs each		
38	Erlenmeyer Flasks (Borosil) (Capacity:150ml,250ml,500ml)	6 pcs each		
39	Filtering Flask (Borosil) (Capacity:100ml,250ml,500ml)	6 pcs each		
40	Watch Glass (Borosil) (Capacity: 80ml,100ml,150ml)	10 pcs each		
41	Funnel Glass (Borosil) Capacity:- 25 mm, 50 mm	5pcs each		
42	Funnel Plastic Capacity:- 25 mm, 50 mm	5 pcs each		
	<b>Total Amount -</b>			
	<b>Taxes if any-</b>			
	<b>Grand Total-</b>			

You are requested to submit the quotation by courier/speed post with complete details of specifications, terms & conditions, warranty/guarantee etc. **up to 23.11.2016 at 12:00 Noon.** Quotations duly sealed may also be dropped in the tender box placed in the office of the Joint Registrar (S&P), IIIT-Allahabad. Basic rate, taxes and freight charges etc. must be quoted separately. Quotation should be addressed to **Joint Registrar (S&P), IIIT-Allahabad, Deoghat Jhalwa, Allahabad-211012.**

**Note:**

1. F.O.R. destination IIIT-Allahabad
2. Preference will be given to the firm, if Manufacturer/Sole distributor.
3. Quoted rate should be valid at least for 60 days.
4. Enquiry/tender must be quoted in prescribe format on the letter head of the firm/vendor otherwise quotation may be rejected.
5. Quality, if not, found according to our specification as above and standards supply will not be accepted.
6. Supply within 6-7 weeks from the receipt of the Purchase order. If, the supply delayed beyond the stipulated time of completion of supply penalty of 1% per weeks of total cost may be imposed at the discretion of competent authority. The penalty may be upto 10% of the total cost.
7. EMD should be in a form of Demand Draft/FDR in favour of "**Indian Institute of Information Technology Allahabad**" payable at Allahabad (**Any tender/quotation without EMD will not be considered**).

8. The EMD will be returned to the unsuccessful bidders within 15 days and to the successful bidders after supply and satisfactory report from user end.
9. The tender will be opened in the presence of the tenderers, or authorized representatives interested to be present on **23/11/2016** at **3:30 PM**. Vendors are desired to submit their authorization letter at the time of opening of tender/enquiry.
10. Payment will be made within fifteen day after supply and satisfactory report from users end.
11. May feel free to contact on E-mail-**info.purhcase@iiita.ac.in**, **Ph. No. : 0532-2922051, 2217** for clarification if, any.
12. Kindly quote your Income Tax PAN No./TIN No., Service Tax Registration No. etc. mandatory on the quotation raised by you. If PAN No. not quoted, 20% Tax will be deducted at source.
13. Director, IIIT-A reserves the right to alter/modify any or all conditions of this tender and to reject of accept any quotation.
14. Conditional tenders will not be considered in any case. They will be summarily rejected.
15. Kindly mention enquiry reference number, subject, due date contact address etc on envelops. Incomplete quotation will not be accepted.
16. Kindly quote your email ID and Bank details etc.
17. All disputes are subject to jurisdiction of Courts at Allahabad.



**(Dr. Seema Shah)**  
**Joint Registrar (S&P)**

**Copy to:**

- Hon'ble Director for kind information please.